



Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	Performance Committee	Reporting to:	Trust Board
Date of the meeting:	20 January 2021	Parent Committee:	
Chair:	Geoff Broadhead	Quorate (Y/N)	Y

Agenda Item:	RAG	Key Points	Actions Required	Expected Date for Completion
Integrated Performance Report		<p>The Committee raised concerns in relation to the performance around complaints noting that we are not meeting our targets and lack of information available in relation to when they will be resolved.</p> <p>The Performance Committee discussed that the complaints report for Quarter 3 will be discussed at the Quality Committee in January.</p>	The Performance Committee remitted its' concern to the Quality Committee and the Audit Committee to seek further assurance.	January 2021
Performance Committee Risk Register		The Committee discussed the content of the risk register aligned to the Performance Committee and acknowledged the work that has been carried out to date but further work is required to ensure the Committee is sighted on the relevant risks.	Further discussions required with the Quality team to progress. AW to discuss with SL and the Head of Risk and Compliance.	February 2021
Wirral Site: Update		The Committee received a verbal update in relation to the proposals for the Wirral site noting that the matter will be further discussed at the Trust Board in January.	None	Not Applicable
Research Strategy: Business Plan		The Committee welcomed and discussed the detail within the Research Business Plan following the approval of the Research Strategy at Board in October 2020.	AW to add quarterly review by the Performance Committee of the Research Business Plan work streams.	Added to the work plan.

Agenda Item:	RAG	Key Points	Actions Required	Expected Date for Completion
		The Committee recognised the need to keep under review the funding element of the Plan in particular the funding from the Charity and requested quarterly reviews on progress		
Number of Linacs for CCC		<p>The Committee received a report on the current position in relation to our Linac utilisation and the number required to meet the needs of CCC.</p> <p>The Committee acknowledge the excellent piece of work carried out to produce the paper concluding that further reflection needs to take place given the current circumstances relating the pandemic.</p>	Further work to be carried out on the proposal.	Ongoing.

	ALERT the Committee on areas of non-compliance or matters that need addressing urgently
	ADVISE the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	ASSURE the Committee on any areas of assurance that the Committee/Group has received