

BOARD ACTION SHEET PART 1

KEY: **BLUE** = COMPLETE / **GREEN** = ON TRACK / **AMBER** = AT RISK / **RED** = LATE

Item No.	Date of Meeting	Item	Action(s)	Action by	Date to complete by	Date Completed / update
P1-136-20	30-Sep-20	Integrated Performance Report	Include Research into the Board Workplan	AW	Jan-21	Added to the workplan
P1-155-20	28-Oct-20	Matters Arising - Patient Food Audit	An update to be provided to the Board following completion of additional work.	SL	TBC	
P1-155-20	28-Oct-20	Matters Arising - Unconscious bias training for Board	An independent EDI specialist to carry out unconscious bias training.	JSh	January /February 2021	
P1-160-20	28-Oct-20	5 Year Strategy	EA to provide AW with details of the United Nations Global Compact information.	EA	Nov-20	Completed
P1-161-20	28-Oct-20	Research Strategy	Business Plan to be presented to the Performance Committee	GH	Jan-21	On the Agenda for January 2021
P1-165-20	28-Oct-20	Emergency Preparedness Annual Assurance Report	Narrative around risk assessment to be amended to reflect the Trust offers risk assessments to all staff but we have not achieved 100%.	SL	Oct-20	
P1-172-20	28-Oct-20	CQC Whistleblowing Incident	Safer Staffing Report to be presented to January Trust Board.	SL	Jan-21	