



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 21 February 2020

Re: Freedom of Information Request
Ref: 26 - 2020

Thank you for your email dated the 28th January 2020, requesting information regarding First Aid Training and Mental Health Training.

The information that you require is as follows:

- **What First Aid Training and Mental Health Training, if any, do you provide to your staff?**

At present, our Trust has 3 staff members who have completed the Mental Health First Aid training and 2 of those staff are instructors in Mental Health First Aid.

We have a current training plan in place (as part of the pledges within the Trust Patient Experience Strategy) to internally train 12 more staff in March and 12 staff in April 2020 to become Mental Health First Aiders.

Our Trust provides a 3 day First Aid at work Certificate for staff.

- **The current provider of First Aid Training and Mental Health Training to your staff and contract expiry date**

The current provider to Clatterbridge Cancer Centre of Mental Health First Aid Training is Mental Health First Aid England. We do not have a contract with this provider; we have accessed their training for our staff through the company website.

The Trust employs an external provider to deliver the First Aid training, and this will be based on a need to replace the number of first aiders as required. There is no expiry contract date and Trust uses Coniston Associates.

- The name and contact details of the person responsible at your organisation for First Aid Training and Mental Health Training
The name of the person at Clatterbridge Cancer Centre who is a Mental Health First Aid Instructor is Debbie de Jonge and she is a member of the Trust Safeguarding Team and can be contacted at following email address;
ccf-tr.clatterbridge.safeguarding@nhs.net

The individuals responsible for the provision of first aid training are the Trusts Health and Safety Advisors:

Steve Povey – stevepovey@nhs.net

Derry Sinclair – derry.sinclair@nhs.net

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be

addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>