

Date: 25 February 2020

Re: Freedom of Information Request
Ref: 37 - 2020

Thank you for your email dated the 2nd February 2020, requesting information relating to EDMS, EPR and Patient Files.

The information that you require is as follows:

1. **Does the trust currently have an Electronic Document Management System (EDMS) in place?**
Yes
2. **If so, what EDMS is deployed?**
Evolve
3. **When was the system deployed?**
2010
4. **When does the contract with the EDMS supplier end or when is the review date?**
Expires July 2020
5. **What is the rough spend on the EDMS either annually or total contract value (TCV)?**
£55k per annum excluding VAT
6. **How was the EDMS procured, i.e. via framework and if so, which one?**
OJEU Procurement
7. **Does the trust have an Electronic Patient Record (EPR) system in place?**

Yes

8. If so, what EPR is deployed?

Meditech

9. When was the EPR deployed?

May 2015

10. What is the value of the EPR contract, either annually or total contract value (TCV)?

TCV approx. £14m

11. When is the current EPR contract due for renewal?

2024

12. Does the trust store active physical patient files in-house or off-site

Both in and off-site

13. If off-site, who is the current storage provider?

Iron Mountain

13 a - When is the contract due for renewal?

March 2020

14. How many files/boxes are stored off-site

222674 files are stored off-site

15. If physical files are stored on-site, roughly how many files/boxes are in the trusts library?

98586 files are stored on-site within the Trusts library

16. How many WTE/FTE work within the library

81.51

17. How many clinical appointments does the trust average each day/week/month?

Please Note: All attended appointments include Consultant appointments, Treatment appointments in Radiotherapy and Chemotherapy and Imaging appointments. Averages have been calculated across an August 2019 – January 2020 sample period.

August 2019 - January 2020 Data Sample

Day	Week	Month
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1286	6513	26053
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Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>