



**The Clatterbridge  
Cancer Centre**  
NHS Foundation Trust

Clatterbridge Road  
Bebington  
Wirral  
CH63 4JY

Tel: 0151 556 5000  
Web: [www.clatterbridgecc.nhs.uk](http://www.clatterbridgecc.nhs.uk)

Date: 9 December 2019

**Re: Freedom of Information Request**  
**Ref: 317 - 2019**

Thank you for your email dated the 12th November 2019, requesting information relating to temporary & Agency staffing.

The information that you require is as follows:

**Please see Appendix A.**

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

**In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:**

**<https://www.surveymonkey.co.uk/r/H39RFMM>**

## Appendix A

<p>Does your trust have a centralised temporary staff booking team? Yes or No?</p>	<p>No, The Trust currently uses NHS Professionals for nursing workers. Other staff groups will be moving to this system between now and January 2020</p>
<p>Does your trust have a centralised temporary staff booking team specifically for Non-Medical Non-Clinical Staffing? Yes or No?</p>	<p>No</p>
<p>If Yes, which categories does it book for?</p> <ul style="list-style-type: none"> <li>• Admin &amp; Clerical <ul style="list-style-type: none"> <li>- Staff Lead Name &amp; Position</li> <li>- Contact telephone DD</li> <li>- Contact email</li> </ul> </li> <li>• Corporate Functions <ul style="list-style-type: none"> <li>- Staff Lead Name &amp; Position</li> <li>- Contact telephone DD</li> <li>- Contact email</li> </ul> </li> <li>• Ancillary Functions <ul style="list-style-type: none"> <li>- Staff Lead Name &amp; Position</li> <li>- Contact telephone DD</li> <li>- Contact email</li> </ul> </li> </ul>	<p>N/A</p>

<ul style="list-style-type: none"> <li>• IT Professionals</li> <li>- Staff Lead Name &amp; Position</li> <li>- Contact telephone DD</li> <li>- Contact email</li> </ul> <ul style="list-style-type: none"> <li>• Legal Supply</li> <li>- Staff Lead Name &amp; Position</li> <li>- Contact telephone DD</li> <li>- Contact email</li> </ul> <p>Some (Please specify which)</p> <p>If No, please provide a list of all departmental heads responsible for booking temporary staff.</p>	<p><i>Please note, we can only provide the names of the more senior staff in public facing roles. For all other roles within our Trust, staff names are exempt under Section 40; Personal Information of the Freedom of Information Act 2000 as to release the employees' names into the public domain is in breach of the Data Protection Act 2018 and in breach of one or more the Data Protection Principles.</i></p> <table border="0"> <tr> <td>Priscilla</td> <td>Hetherington</td> </tr> <tr> <td>Matthew</td> <td>Temple</td> </tr> <tr> <td>Edna</td> <td>Lawson</td> </tr> <tr> <td>Rachael</td> <td>Gregory</td> </tr> <tr> <td>Helen</td> <td>Purslow</td> </tr> <tr> <td>Susan</td> <td>Wright</td> </tr> <tr> <td>Jane</td> <td>Tinsley</td> </tr> <tr> <td>Matthew</td> <td>Ward</td> </tr> <tr> <td>Marc</td> <td>Rea</td> </tr> <tr> <td>Emma</td> <td>Daley</td> </tr> <tr> <td>Elizabeth</td> <td>Morgan</td> </tr> </table>	Priscilla	Hetherington	Matthew	Temple	Edna	Lawson	Rachael	Gregory	Helen	Purslow	Susan	Wright	Jane	Tinsley	Matthew	Ward	Marc	Rea	Emma	Daley	Elizabeth	Morgan
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	<p>Kieran Woods  Hannah Wilson  Julie Fenlon  Carl Rowbottom  Richard Clements  Rachael O'Sullivan  Rose Foulds</p>
<p><b>Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?</b></p> <p><b>Please also provide their contact telephone DD and email addresses.</b></p>	<p><b>N/A, our Supplies Department is outsourced. We therefore do not have a Head of Procurement or Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement within our Trust</b></p>