



## Report Cover Sheet

Report to:	Trust Board	
Date of the Meeting:	26 February 2020	
Agenda Item:	P1-038-20	
Title:	Joint Non-Executive/Governor and Executive Walk Rounds	
Report prepared by:	Angela Wendzicha	
Executive Lead:	Liz Bishop	
Status of the Report:	Public	Private
	X	

Paper previously considered by:	Not applicable
Date & Decision:	Not applicable

Executive summary/key points for discussion:	<p>The following paper illustrates the Board's commitment to ensuring that leaders across the Trust are visible and approachable.</p> <p>The joint Non-Executive/Governor and Executive walk rounds are opportunities to meet with patients and their families in addition to staff to enable them to talk about their experiences, the care we provide and discuss any concerns they may have.</p> <p>The attached paper illustrates the proposed schedule for joint walkabouts during 2020.</p>
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Action Required:	Discuss	X	Receive	
	Approve		Note	X

Next steps:	<p>The next steps are as follows:</p> <ol style="list-style-type: none"> <li>1. Confirm availability of Governors and align with Executive or senior staff</li> <li>2. Circulate relevant paperwork and associated guidance for the teams</li> <li>3. Ensure feedback is completed to Board and with wider Trust via existing briefings.</li> </ol>
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*The paper links to the following strategic priorities (please tick)*

Deliver <b>outstanding care locally</b>	√	Collaborative system <b>leadership</b> to <b>deliver better</b> patient <b>care</b>	
<b>Retain</b> and <b>develop outstanding staff</b>		Be <b>enterprising</b>	
<b>Invest</b> in <b>research &amp; innovation</b> to deliver <b>excellent</b> patient		Maintain <b>excellent</b> quality, operational and financial <b>performance</b>	

care in the future			
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*The paper relates to the following Board Assurance Framework (BAF) Risks*

BAF Risk	Please Tick
1. If we do not optimise quality outcomes we will not be able to provide outstanding care	
2. If we do not prioritise the costs of the delivering the Transforming Cancer Care Programme we will not be able to maintain our long-term financial strength and make appropriate strategic investments.	
3. If we do not have the right infrastructure (estate, communication & engagement, information and technology) we will be unable to deliver care close to home.	
4. If we do not have the right innovative workforce solutions including education and development, we will not have the right skills, in the right place, at the right time to deliver the outstanding care.	
5. If we do not have an organisational culture that promotes positive staff engagement and excellent health and well-being we will not be able to retain and attract the right workforce.	
6. If we fail to implement and optimise digital technology we will not deliver optimal patient outcomes and operational effectiveness.	
7. If we fail to position the organisation as a credible research partner we will limit patient access to clinical trials and affect our reputation as a specialist centre delivering excellent patient care in the future.	
8. If we do not retain system-side leadership, for example, SRO for Cancer Alliance and influence the National Cancer Policy, we will not have the right influence on the strategic direction to deliver outstanding cancer services for the population of Cheshire & Merseyside.	
9. If we do not support and invest in entrepreneurial ideas and adapt to changes in national priorities and market conditions we will stifle innovative cancer services for the future.	
10. If we do not continually support, lead and prioritise improved quality, operational and financial performance, we will not provide safe, efficient and effective cancer services.	

Equality & Diversity Impact Assessment		
Are there concerns that the policy/service could have an adverse impact on:	YES	NO
Age		
Disability		
Gender		
Race		
Sexual Orientation		
Gender Reassignment		
Religion/Belief		
Pregnancy and Maternity		

If YES to one or more of the above please add further detail and identify if a full impact assessment is required.

## Joint Non-Executive/Governor and Executive Walk Rounds 2020

### Introduction

The case for effective interaction between Ward to Board and vice versa is well made and established within the NHS. This direct engagement allows the Board to experience quality of services, helps staff in getting to know Board members and Governors and thus allows staff, patients and their families to speak honestly about their experience.

The following schedule represents the proposal for joint engagement walk rounds during 2020.

Date	Department	Team
18 March 2020 PM	Papillon: CCC-W	NED: Governor: Exec:
26 March 2020 PM	Pharmacy: CCC-W	NED: Governor: Exec:
16 April 2020 AM	Admin Services Including booking: CCC-W	NED: Governor: Exec:
21 April 2020	Aintree Radiotherapy Services	NED: Governor: Exec:
13 May 2020 AM	Wirral – radiotherapy pre-treatment and mould room	NED: Governor: Exec:
28 May 2020 PM	Conway Ward: CCC-W	NED: Governor: Exec:
02 June 2020 PM	Finance & IM&T: CCC-W	NED: Governor: Exec:
11 June 2020 PM	MRI and Ultrasound: CCC-W	NED: Governor: Exec:
24 June 2020	HR and OD: CCC-W	NED: Governor: Exec:
7 July 2020 AM	Day Unit: CCC-L	NED: Governor: Exec:
14 July 2020 AM	Delamere:CCC-W	NED: Governor: Exec:
7 August 2020 AM	Clinical Decision Unit CCC-L	NED: Governor: Exec:

10 September 2020 PM	Clinical Research Facility CCC-L	NED: Governor: Exec:
15 September 2020 AM	Imaging – PETCT and Nuclear Medicine: CCC-W	NED: Governor: Exec:
15 October 2020 PM	Haemato-Oncology Wards: CCC-L	NED: Governor: Exec:
29 October 2020 AM	Wirral - CT and X-Ray	NED: Governor: Exec:
10 November 2020 PM	Learning and Development: CCC-W	NED: Governor: Exec:
26 November 2020 AM	Brachytherapy and Theatres: CCC-L	NED: Governor: Exec:
TBC	Eye Proton: CCC-W	NED: Governor: Exec:
TBC	Halton Hospital	NED: Governor: Exec:
TBC	Floor M3 Radiotherapy Department: CCC-L	NED: Governor: Exec:
TBC	Floor M1 Outpatients CCC-L	NED: Governor: Exec:
TBC	Floor 00 Imaging and Pre-Treatment: CCC-L	NED: Governor: Exec:
TBC	Floor 5 Teenage and Young Adult / BMT CCC-L	NED: Governor: Exec:
TBC	Floor 2 Clinical Decisions Unit: CCC-L	NED: Governor: Exec:
TBC	Floor 3 Inpatient Ward: CCC-L	NED: Governor: Exec:
TBC	Floor 6 Chemotherapy: CCC-L	NED: Governor: Exec:
TBC	Floor 7 Pharmacy: CCC-L	NED: Governor: Exec: