

Date: 13 August 2019

Re: Freedom of Information Request
Ref: 191- 2019

Thank you for your email dated the 17th July 2019, requesting information regarding Home Office information sharing.

The information that you require is as follows:

1. **Whether the Trust has a Memorandum of Understanding with the Home Office regarding the Immigration Enforcement Checking and Advisory Service (IECAS) helpline. If so, please provide a copy of that MoU**

The Trust does not have a Memorandum of Understanding with the Home Office regarding the Immigration Enforcement Checking and Advisory Service (IECAS) helpline

2. **For each financial year since 2017/18 and including 2019/20, the number of patients whose information and/or data was shared with the Home Office without the patient's knowledge or permission, and the basis for this information sharing. Please state the categories of information that were disclosed (e.g. country of origin)**

2017-2018 = 0

2018-2019 = 0

2019 to present = 0

3. **Staff training slides (or Word documents, pdfs) used in any training/guidance sessions, related to patient charging, delivered by Overseas Visitor Managers to Trust staff since July 2017.**

The Trust does not have any staff training slides used in any training/guidance sessions, related to patient charging, delivered by the Trust's Overseas Visitor Managers to Trust staff

4. **Copies of the training material used to train Overseas Visitor Managers in relation to identifying patients ineligible for free NHS care**

The Trust does not have any training material used to train the Overseas Visitor Managers in relation to identifying patients ineligible for free NHS care

5. **Any checklist, guidance, policies or procedures currently used by Overseas Visitor Managers to identify patients who may be ineligible for free NHS care under the overseas patient charging rules**

There are no Trust specific documents in use however the Overseas Visitor Manager refers to the “Guidance on Implementing the Overseas Visitor Charging Regulations” published by the Department of Health and Social Care

6. **Does the Trust record the ethnicity or nationality of patients who are asked to provide evidence/proof of their eligibility for free NHS care? If so, please provide this data for 2017/18, 2018/19 and 2019/20 (year to date).**

Yes, the Trust records ethnicity for all patients.

2017-2018 = Nil

2018-2019 = Nil

2019 to present = Nil

7. **Please list the circumstances under which, under current Trust/DHSC policy, the Trust shares the home address of past or current patients with the Home Office**

As per section 12 of “Guidance on Implementing the Overseas Visitor Charging Regulations” published by the Department of Health and Social Care

8. **Have any Trust staff faced disciplinary procedures for not cooperating with the identification or charging of patients ineligible for free NHS care since October 2017?**

No Trust staff faced disciplinary procedures for not cooperating with the identification or charging of patients ineligible for free NHS care

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below: