



### Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	<b>Quality Committee</b>	Reporting to:	<b>Trust Board</b>
Date of the meeting:	<b>23 January 2020</b>	Parent Committee:	<b>Trust Board</b>
Chair:	<b>Terry Jones, Non-Executive Director</b>	Quorate (Y/N)	<b>Yes</b>

Agenda Item:	RAG	Key Points	Actions Required	Expected Date for Completion
Meditech – patient appointments cancelled unnecessarily		An unexpected malfunction in Meditech has been identified where patient appointments have been cancelled unnecessarily and calls to Imaging have had to be made to ensure patient appointments are kept on the system.	This is recorded on the daily incident log and IT is working to resolve the malfunction in the system and the issue will continue to be monitored.	February 2020
Brexit & Implications for medicines supply		The risk that that medicines availability in the UK may be adversely affected, resulting in shortage of medicines with adverse effect on patient safety and outcomes at CCC, is reducing.	The Committee requested that the risk remain at its current level, at this time. Monitoring will be ongoing in relation to any financial impact arising from Brexit.	Ongoing
Private Clinic CQC inspection		The Committee was reminded that the CQC have confirmed they will be undertaking a surprise inspection of the Private Clinic, in the near future.	The Private Clinic and wards continue to work to ensure that preparations are in place in readiness for this visit, and Trust-wide communications is underway.	February 2020
Infection Prevention & Control Position Statement		The Committee was advised that discussions with LUHFT in relation to the provision of Microbiology Services at CCC-L, which will also include provision for H-O, are on track and ongoing.	It is anticipated that contracts will be agreed and signed in the near future, and an update report will be provided to Quality Committee in February 2020.	February 2020
Nurse safer staffing and fill rate		The Committee noted that all inpatient wards have now filled all of their current nurse vacancies, which is an excellent outcome for the trust.	It was identified that staffing levels will continue to be monitored to ensure that this position is maintained, going forward.	Ongoing
Improvement & Assurance Plan – CQC		Radiation Services – following a recommended action by CQC, a two day external review of the service has been undertaken by the West Midlands Quality Review Team.	Verbal feedback has been very positive. The written report is expected to be received in February, which will then be shared with the CQC at the planned service	February 2020

Agenda Item:	RAG	Key Points	Actions Required	Expected Date for Completion
			review in February 2020.	
Research & Innovation Strategy		The Committee received and welcomed the Strategy, which was presented by Dr Nagesh Kalakonda, the lead for the Strategy.	Subject to minor amendments, the Strategy will be presented at February 2020 Trust Board.	February 2020
Research & Innovation		R&I has now achieved its internal target to recruit 1,000 patients to Trials.	This results in R&I being ahead of its external target by 8%.	Complete
Metastatic Spinal Cord Compression Service		The Committee received an SBAR assessment of the service and suggested recommendations on how the service could be improved.	It was identified that, on 22 January 2020, the Cancer Alliance approved the proposal to support the project team to review the Pathway of Care for patients.	Complete
Board Self-Assessment checklist Flu Campaign 2019/2020		In December 2019, a letter was received directing Trust to complete a board self-assessment checklist and for this to be shared with Trust Board the end of December 2019.	The self-assessment was shared virtually with Board members on 20 December 2019, and uploaded to NHSI by the 31 December 2019. As of 15 January 2020, the Trust's vaccination compliance and declined confirmations is 88.12%.	Complete
Radiation Protection Annual Report 2018/19		The Committee received an update on progress against the action plan.	Assurance was provided that identified actions have been progressed and any arising issues will be escalated appropriately.	Complete
Pressure Ulcers Deep Dive		The Committee received the deep dive report following a request made at the November 2019 meeting.	The report provided assurance that the Trust has not experienced any attributable grade 3 or 4 pressure ulcers in 2019/20, and no lapses in care have occurred.	Complete
Mortality Dashboard		The Committee received the report, which summarised the Trust's mortality activities for Quarter 1, April to June 2019.	Assurance was provided that the Trust is delivering all requirements against the National Guidance on Learning from Deaths.	Complete
Quality Improvement Clinical Audit Annual Report 2018/19		The Committee noted and received the annual report, which had previously been shared with Audit Committee, and was positively received.	It is intended that work will be undertaken with MIAA to enable an audit on clinical audit processes to be undertaken in Quarter 4 2020/21.	Complete

KEY

	<b>ALERT</b> the Committee on areas of non-compliance or matters that need addressing urgently
	<b>ADVISE</b> the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	<b>ASSURE</b> the Committee on any areas of assurance that the Committee/Group has received

