

## BOARD ACTION SHEET PART 1

KEY: **BLUE** = COMPLETE / **GREEN** = ON TRACK / **AMBER** = AT RISK / **RED** = LATE

Item No.	Date of Meeting	Item	Action(s)	Action by	Date to complete by	Date Completed / update
P1/012/19	30-Jan-19	IPR Report - Month 9	Future performance and risk reports to be simplified and targeted to provide absolute clarity to where focus and attention by the Board and its Committees will be required	JSp/AW	24-Jul-19	<b>25.09.19 - Ongoing - following an update to Digital Board, it is unlikely that the refreshed data process will be available prior to Spring 2020.</b> The Performance Report is being refined. Revised approach to risk management and reporting is still in development - BAF and overall revised process for risk management will be presented to Trust Board in September 2019.
P1/107/19	29-May-19	2018 Staff Survey	A further update will be provided to September/October Board.	JSh	Sep/Oct 2019	On agenda for November 2019, due to Board Development in October.
P1/145/19	24-Jul-19	Digital Infrastructure and Cloud Options Appraisal	A finalised business case to be presented at October/November 2019 Trust Board	JT/SB	Oct/Nov 19	To be discussed at Board Development day on 30 October 2019.
P1/160/19	24-Jul-19	Junior Doctors	An action plan of issues raised to be developed and an update to be provided to September 2019 meeting	SK	25-Sep-19	Complete
			Consideration to be given to how feedback is provided to consultants.	LB/SK	25-Sep-19	
P1/169/19	25-Sep-19	Progress against Workforce & OD Strategy	Further workforce detail to be provided within TCC report to Nov Board	JSh	27-Nov-19	
P1/170/19	25-Sep-19	Clinical Quality Strategy	Identified amendments to be made prior to publication	SL	27-Nov-19	
P1/171/19	25-Sep-19	Safeguarding Annual Report 2018/19	Clarity on NED Champion roles to be provided to November Board	AW/KD/NEDs	27-Nov-19	
P1/172/19	25-Sep-19	Health & Safety Annual Report	Review of NED for Security to be included as part of wider review.		27-Nov-19	
P1/173/19	25-Sep-19	Emergency Planning – Core Standards Assurance	It was agreed that further evidence would be included within the self-assessment, including an example of the evidence gained following the recent IT incident, with greater clarity on where work is not yet complete and is still in progress.	SL	27-Nov-19	Complete - Following the requested amendments, the self-assessment was circulated virtually to Board members, who were subsequently content to approve the document.
			The updated self-assessment will be shared with Trust Board members for review and sign-off, prior to submission on 1 October 2019.	SL	27-Nov-19	
P1/176/19	25-Sep-19	IPR - Month 4 & 5	It was agreed that LB will approach the Cancer Alliance to request a report on the progress of the regional work being undertaken by AUT.	LB		Complete - On agenda for November 2019
P1/177/19		Finance Report - Month 5	JT to provide clarity around the pay rate discrepancy at paragraph 4.3.1.	JT		
P1/183/19		Junior Doctors action log	An update report will be provided to the January 2020 Trust Board.	AW	29-Jan-20	