



### Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	<b>Quality Committee</b>	Reporting to:	<b>Trust Board</b>
Date of the meeting:	<b>13 November 2019</b>	Parent Committee:	<b>Trust Board</b>
Chair:	<b>Terry Jones, Non-Executive Director</b>	Quorate (Y/N)	<b>Yes</b>

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
Quality Committee Performance Report – Month 7		<p>Month 7 report was not available until the day of the Quality Committee due to the timings of the availability and subsequent validation of the data.</p> <p>The ongoing work on the report has revealed that some of the data sources have not accurate and further work is ongoing to carry out a deep dive. It was acknowledged that there is confidence in the data reported relating to 62 day targets.</p>	<p>Recent new appointments are continuing to validate the data and develop a revised performance report which includes a strategy to build on the new data warehouse.</p> <p>Add the current position to the Risk Register</p>	JSp/SB	Ongoing
Quality Committee Performance Report – Month 7		Safety Thermometer Harm Free Care: VTE prophylaxis at 93% against a target of 100% due to prophylaxis not being administered.	Further investigation ongoing for reasons for non administration with scoping for additional prompt to be added to Meditech	SL	December 2019
Recruitment and Retention		Staff turnover across the last 12 months for registered nurses high (63.4% on Conway).	Recruitment and retention of nursing staff remains a priority with a number of recruitment events taking place. Additional focus on continuous professional development for staff.	SL	Ongoing

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Staff fill rates		Staff fill rates 79% currently. Noted that since June 2019 significant trend in reduction in registered nurses. Increase sickness noted with acknowledgement that staff feel under pressure.	The Trust has introduced NHS Professionals to provide additional bank staff facility.  Detailed report on staffing to the next Quality Committee	SL	January 2020
Integrated Governance Committee Chair's Report		Deteriorating infrastructure at Liverpool University Hospital's remains a concern for our Haemato-oncology service.  MSCC Pathway incidents – there have been a number of incidents submitted regarding delay in the process for referral for Radiotherapy for spinal cord compression.	General Manager reviewing all risks relating to the infrastructure. The Clinical Senate Review recommends on boarding of the Haemato-oncology service occurs prior to the new Liverpool University Hospital build.  MSCC service review held week commencing 4 November. A more co-ordinated pathway will be developed with more oversight.	LF  KW	Ongoing  January 2020
Annual Radiation Protection Report		Acknowledgement the annual report relates to activity during 2018/19.	Recommend to Trust Board for final approval	SL	November 2019
Improvement & Assurance Plan – CQC		The improvement and assurance plan is on track for completion.	The plan will continue to be monitored and progressed through the weekly delivery performance meetings.	SL	December 2019
7 Day Service Board Assurance Framework		The Committee received the Assurance Framework.	The Quality Committee recommends approval at Trust Board.	JSp	November 2019
Clinical Senate Review		The Committee noted the findings and recommendations for the early on boarding of the Haemato-oncology service.	The report will be shared with the Trust Board in November 2019	SK	November 2019

#### KEY

	<b>ALERT</b> the Committee on areas of non-compliance or matters that need addressing urgently
	<b>ADVISE</b> the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	<b>ASSURE</b> the Committee on any areas of assurance that the Committee/Group has received

