



The Clatterbridge
Cancer Centre
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 10 June 2019

Re: Freedom of Information Request
Ref: 128- 2019

Thank you for your email and clarification dated 10th May 2019 requesting information regarding NDA's.

The information that you require is as follows:

Please send me:

A full breakdown of the number of non-disclosure agreements issued to staff at your NHS trust. I would like this breakdown to be broken up by year and to run from 2014-2019, so displaying the exact number of NDAs per year and if possible any refusals to sign. Any added info about NDAs signed should be added - if not possible please leave out (e.g. position held by staff who signed etc. would be appreciated). I would also like this breakdown to include the total cost of the NDAs issued each year, so total cost of NDAs per year. I would also like the number of staff in the trust for each year mentioned to be indicated.

I would like the above information to be provided to me as electronic copies (EXCEL).

Please see Appendix 1

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Appendix 1

Financial Year	No Of Staff - (Headcount as at 31.03)	No of NDA's	Total cost of NDA's £
2014 - 2015	962	0	0
2015 - 2016	998	0	0
2016 - 2017	1,068	0	0
2017 - 2018	1,258	0	0
2018- 2019	1,316	0	0