



## Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	Performance Committee	Reporting to:	Trust Board
Date of the meeting:	17 September 2019	Parent Committee:	Trust Board
Chair:	David Teale	Quorate (Y/N)	Not quorate until 9:45am when second NED arrived, which did not affect any decisions to be made.

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
PropCare – Reporting on Estates Performance		Soft FM - Patient feedback has identified two areas of concern with regard to the quality of food, i.e. Patient felt food had been reheated and also poor choice available.	PropCare continues to work with the Trust to improve the standard of food, although due to the short time until the move to CCCL there is a limit to what can be achieved with the current choice of food available. Following this issue being raised at PropCare Board meeting, discussions have been scheduled with the Deputy Director of Nursing to progress this, as assurance had previously been provided to the Trust that this issue had been resolved.	AW/KK	Oct 2019
Performance Risk Register		Supply of Radiopharmaceuticals post leaving the EU – it has been identified that a contingency plan may be required following Britain's departure from the E.U., regardless of whether there is a transitional arrangement in place or a no-deal "Brexit" occurs, as there may still be disruption to the supply of radiopharmaceuticals.	The Committee has requested that an update paper is provided to the October 2019 meeting, to provide assurance that a contingency plan has been developed and that it will work, and that risks are being mitigated and managed.	JSp	Oct 2019

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Performance Risk Register		Radiology reporting – due to radiologist staffing challenges, there is a backlog of reporting and delays in turnaround times for scan results, and reporting targets are consistently not being achieved. A number of options have been considered to address the issue, including asking visiting RLBUHT radiologists to provide additional reporting cover for urgent cases, additional reporting capacity provided by outsourcing companies and exploring the possibility of also providing PET CT reporting.	Work is currently being undertaken to explore re-advertising for additional radiologists and possible overseas recruitment. The Committee has requested that an update paper is provided to the October 2019 meeting, to provide assurance on the current position and give an update on the plan to bring reporting back on track to achieve the radiology reporting targets, going forward.	JSp	Oct 2019
Finance Report – Month 4 & 5		The cumulative consolidated financial position of the Trust and subsidiaries is for a surplus above the NHSI control total, with the in-month position also showing a surplus. However, the Agency expenditure remains a key focus for the Trust. Although the agency expenditure is currently contained within the overall pay budget, there is the non-financial risk of the potential adverse impact on the NHSI risk assessment of the Trust.	Although the Trust is above the Agency cap, the forecast is that the run rate will drop below the cap by October 2019. However, cumulatively, it is anticipated that the Trust will breach the cap for 2019/20.	JT	Ongoing
PropCare – Reporting on Estates Performance		Rationalisation of CCCW site – PropCare is in the process of preparing a plan for the rationalisation of the CCCW site on the basis of maintaining/ improving the patient and staff experience; reducing the on-going estate costs;	The number of staff remaining on the CCCW site has not yet been finalised, which means that the actual space required cannot be confirmed. However, it has been possible to identify a number of areas within the building for conversion to office accommodation. It is anticipated that a	PC	Oct 2019

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		and having flexibility to cater for future TCCC uncertainties. The failure to plan efficiently will cause TCC to incur additional costs.	clearer view of space requirements will be in place by October 2019.		
Review of Progress against Trust Strategy and Business Plan		The Trust continues to implement its TCC strategy and has now changed the way the performance reviews are undertaken with Directorates, with an improved link between programme governance and operational strategy to ensure there is a clear view of what further work is required.	The monthly directorate Performance Reviews now focus on each directorate's responsibilities for the Liverpool expansion and both PMO and PropCare attend, to ensure plans are triangulated.	JSp	Ongoing
Joint Venture – Reporting on Performance		The Committee noted the progress on performance for the Joint Venture, which provides services for privately insured and self-paying patients.	The Clinic is currently planning its expansion onto the Liverpool site and the Trust and The Mater Private are discussing re-negotiating the joint venture, with a view to extending for a further 10 year term. The final proposal will be taken to Trust Board for approval before March 2020.	JT	Ongoing

#### KEY

	<b>ALERT</b> the Committee on areas of non-compliance or matters that need addressing urgently
	<b>ADVISE</b> the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	<b>ASSURE</b> the Committee on any areas of assurance that the Committee/Group has received