



Report Cover Sheet

Report to:	Board of Directors	
Date of the Meeting:	25 September 2019	
Agenda Item:	P1/190/19	
Title:	Use of the Trust Seal	
Report prepared by:	Angela Wendzicha, Associate Director Corporate Governance	
Executive Lead:	Liz Bishop, Chief Executive	
Status of the Report:	Public	Private
	X	

Paper previously considered by:	Not Applicable
Date & Decision:	Not Applicable

Executive summary/key points for discussion:	<p>In accordance with the Trust's Standing Orders, Section 7, the legal position in relation to the requirements for the use of the Seal are set out.. In accordance with Section 7.3.1 it is a legal requirement to place on any property transaction under seal.</p> <p>The Trust Board is required to note the occasions when the Seal has been applied. The following register illustrates the application of the Trust Seal.</p>
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Action Required:	Discuss		Receive	
	Approve		Note	X

Next steps:	The Trust Board will continue to receive reports when the Trust Seal has been applied.
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The paper links to the following strategic priorities (please tick)

Deliver outstanding care locally		Collaborative system leadership to deliver better patient care	
Retain and develop outstanding staff		Be enterprising	
Invest in research & innovation to deliver excellent patient care in the future		Maintain excellent quality, operational and financial performance	√

The paper relates to the following Board Assurance Framework (BAF) Risks

BAF Risk	Please Tick
1. If we do not optimise quality outcomes we will not be able to provide outstanding care	
2. If we do not prioritise the costs of the delivering the Transforming Cancer Care Programme we will not be able to maintain our long-term financial strength and make appropriate strategic investments.	
3. If we do not have the right infrastructure (estate, communication & engagement, information and technology) we will be unable to deliver care close to home.	
4. If we do not have the right innovative workforce solutions including education and development, we will not have the right skills, in the right place, at the right time to deliver the outstanding care.	
5. If we do not have an organisational culture that promotes positive staff engagement and excellent health and well-being we will not be able to retain and attract the right workforce.	
6. If we fail to implement and optimise digital technology we will not deliver optimal patient outcomes and operational effectiveness.	
7. If we fail to position the organisation as a credible research partner we will limit patient access to clinical trials and affect our reputation as a specialist centre delivering excellent patient care in the future.	
8. If we do not retain system-side leadership, for example, SRO for Cancer Alliance and influence the National Cancer Policy, we will not have the right influence on the strategic direction to deliver outstanding cancer services for the population of Cheshire & Merseyside.	
9. If we do not support and invest in entrepreneurial ideas and adapt to changes in national priorities and market conditions we will stifle innovative cancer services for the future.	
10. If we do not continually support, lead and prioritise improved quality, operational and financial performance, we will not provide safe, efficient and effective cancer services.	

Equality & Diversity Impact Assessment

Equality & Diversity Impact Assessment		
Are there concerns that the policy/service could have an adverse impact on:	YES	NO
Age		X
Disability		X
Gender		X
Race		X
Sexual Orientation		X
Gender Reassignment		X
Religion/Belief		X
Pregnancy and Maternity		X

If YES to one or more of the above please add further detail and identify if a full impact assessment is required.

Application of the Trust Seal

Register Reference Number	Application of the Trust Seal	Date	Authorised Signatory
034	Grant of sub-station lease to EEL – parties RLBHT and EEL	22 March 2019	James Thomson Angela Wendzicha
035	Deed of Covenant and Indemnity re lease between CCC and RLBHT	25 April 2019	James Thomson Angela Wendzicha
036	Land Transfer Deed re Liverpool site	24 July 2019	James Thomson Angela Wendzicha delegated authority from the Trust Board
037	Power of Attorney	16 August 2019	John Andrews Angela Wendzicha Delegated from the Trust Board