



Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	Audit Committee	Reporting to:	Trust Board
Date of the meeting:	14 May 2019	Parent Committee:	Trust Board
Chair:	Mark Tattersall	Quorate (Y/N)	Y

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
New Accounting Standards – Trust Impact Assessment		Significant concern was raised regarding Trust compliance with the new Accounting Standard IFRS9 and the implication of this for gaining External Audit assurance and overall timely completion of the 2018/19 Accounts.	JT and Finance Team to conduct urgent review and provide the necessary information to External Audit.	JT	20 May 19
2018/19 Annual Report & Accounts (including Quality Report)		<p>An initial draft was presented and it was recognised this required further work to enable approval from the Committee on 23 May 2019.</p> <p>Assurance was unable to be given around the Accounts on the basis that compliance against IFRS9 was not provided.</p> <p>The draft report, including the Annual Governance Statement, is not yet complete and work is required to resolve.</p>	<p>JT and Finance Team to conduct urgent review and provide the necessary information to External Audit.</p> <p>A timetable for final completion of the 2018/19 Annual Report & Accounts was agreed between the Chair, Alison Hastings and Angela Wendzicha.</p>	<p>JT</p> <p>AW</p>	<p>20 May 19</p> <p>20 May 19</p>

Conflict of Interests – Final Report		The audit was conducted against the NHS England's statutory guidance published in 2017 – <i>Managing Conflicts of Interest in the NHS</i> . The report highlighted that the Trust was not compliant in two areas and partially compliant in a further three areas.	An action plan has been agreed and an updated Conflict of Interests Policy will be presented to the June Trust Board with full Trust compliance expected by July 2019.	AW	31 July 19
Cyber Essentials Gap Analysis – Final Report		<p>The Trust infrastructure will reach its end of life by Quarter 3, 2019/20. Investment in new infrastructure is required to stabilise and future proof the existing digital environment and also mitigate against some of the remaining activity required to achieve Cyber Essentials certification.</p> <p>The Committee did note the significant progress in introducing robust preventative cyber-attack processes following collaboration between IMT and Physics.</p>	A Business Case has been prepared and scheduled for initial agreement at the May 2019 Finance Committee.	JT	17 May 19
Internal Audit Progress Report		<p>Moderate Assurance rating received for Risk Management. The Committee agreed the findings were not unexpected and noted work was in progress to address the gaps.</p> <p>As part of the revised process, the Audit Committee will receive assurance around how other Committees are managing and monitoring risks.</p>	<p>A revised Risk Management policy and process is being developed and will be presented to the July Trust Board alongside an updated Board Assurance Framework.</p> <p>New CEO led Risk Management Committee will also help to drive change.</p>	AW	<p>17 July 19 – Audit Committee</p> <p>24 July 19 – Trust Board</p>

Internal Audit Progress Report		The management response to the draft Internal Audit report relating to Consultant Job Planning, submitted in February 2019 was reported as outstanding. It was acknowledged an escalation process had been put in place recently. The Chair directed that the Internal Audit process should have defined timescales with KPIs, with issues escalated in a timely and appropriate manner.	An improved process for follow-up actions, with defined KPIs is scheduled to be presented to the July 2019 Committee.	AW/AMH	17 July 19
Internal Audit Progress Report		High Assurance provided for the ESR/HR Payroll audit. Substantial Assurance received for the Data Security & Protection Toolkit audit. .	N/A	N/A	N/A
Head of Internal Audit Opinion		Substantial Assurance provided. Reinforcing a good system of internal control.	N/A	N/A	N/A

KEY

	ALERT the Committee on areas of non-compliance or matters that need addressing urgently
	ADVISE the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	ASSURE the Committee on any areas of assurance that the Committee/Group has received