



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 25 March 2019

Re: Freedom of Information Request
Ref: 68- 2019

Thank you for your email dated 1st March 2019 requesting information regarding HCA's.

For the information requested, please see Appendix 1.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could

take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Appendix 1

- Q1 How many Band 2 Healthcare Assistants are currently employed by the Trust?
- Q2 How many Band 3 Healthcare Assistants are currently employed by the Trust?
- Q3 Please list the total number of Healthcare Assistants at Band 2 and Band 3 by Ward / Department / Unit / Clinic
- Q4 What is the voluntary resignation rate for Band 2 Healthcare Assistants over the last 12 months?
- Q5 What is the total labour turnover rate for Band 2 Healthcare Assistants over the last 12 months?
- Q6 What is the voluntary resignation rate for Band 3 Healthcare Assistants over the last 12 months?
- Q7 What is the total labour turnover rate for Band 3 Healthcare Assistants over the last 12 months?
- Q8 What is the current vacancy rate for Band 2 Healthcare Assistants? Please provide the actual number and what percentage of the FTE Healthcare Assistant Band 2 Total this represents.
- Q9 What is the current vacancy rate for Band 3 Healthcare Assistants? Please provide the actual number and what percentage of the FTE Healthcare Assistant Band 3 Total this represents.
- Q10 How many **Band 3** Healthcare Assistants have been “down banded” to **Band 2** during restructures and or reviews over the last 5 years?

Question Number	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
The Clatterbridge Cancer Centre NHS Foundation Trust	40	44	See below	3	18.71% Headcount	1	7.30% Headcount	1.71 fte	0	0

Q3 - Band 2

Org L7	Headcount	FTE
158 Conway Team	9	7.32
158 Delamere Aintree Hub Team	2	1.80
158 Delamere Royal Hub Team	2	2.00
158 Delamere Wirral Hub Team	3	2.03
158 Haemato-oncology Bone Marrow Transplant Team	3	2.80
158 Haemato-oncology Ward 7Y Team	3	3.00
158 Mersey Team	6	4.80
158 Outpatients Aintree Team	2	1.60
158 Outpatients Wirral Team	8	6.39
158 Sulby/Hotline/CDU Unit Team	2	1.28
Grand Total	40	33.01

Q3 - Band 3

Org L7	Headcount	FTE
158 AHP Team	4	3.00
158 Conway Team	5	4.64
158 Delamere Aintree Hub Team	1	1.00
158 Delamere Halton Hub Team	1	1.00
158 Delamere Royal Hub Team	2	1.80
158 Delamere Wirral Hub Team	5	4.51
158 Haemato-oncology Bone Marrow Transplant Team	2	1.27
158 Haemato-oncology Day Ward 7Y Team	3	2.60
158 Haemato-oncology Ward 7Y Team	6	5.59
158 Mersey Team	4	3.84
158 Outpatients Wirral Team	4	3.60
158 Sulby/Hotline/CDU Unit Team	5	4.48
158 Theatres Team	2	1.20
Grand Total	44	38.52