



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

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Date: 26 February 2019

Re: Freedom of Information Request
Ref: 28- 2019

Thank you for your email dated 30th January 2019 requesting information regarding EU exit preparation.

The information that you require is as follows:

All the questions relate to guidance issued by the Department of Health and Social Care on 21 December 2018.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/768077/eu-exit-operational-readiness-guidance.pdf

Please send the following information:

- 1) **Have you appointed a senior responsible officer for EU Exit preparation? If so, who is it and what is their existing job title with the trust?**

Yes- Helen Poulter-Clark - Chief Pharmacist

- 2) **All NHS trusts and foundation trusts have been asked to undertake internal reviews/self-assessments of purchased consumables, goods and services (non-clinical) to understand any risks to operations if there is disruptions in supply in the event of a no-deal EU exit. Please send your trust's review/self-assessment.**

Please see Appendix 1

- 3) **All NHS trusts and foundation trusts were asked to assess whether your organisation has incurred a reduction in the number of EU nationals in your workforce before the UK leaves the EU.**

Please confirm if you have carried out this assessment, and if you have please send the assessment.

This has been completed and the relevant information regarding the assessment is below.

Number of EU Nationals employed by the Trust

	Q1	Q2	Q3	Q4
2016 /7	25	25	24	25
2017/8	25	27	27	28
2018 /9	28	29	31	

Fluctuations in EU Workforce (July 2016 – January 2019)

	Add Prof Scientific and Technic	Additional Clinical Services	Administrative and Clerical	Allied Health Professionals	Healthcare Scientists	Medical and Dental	Nursing and Midwifery Registered	Grand Total
Difference	2	1	-2	1	1	0	3	+6

- 4) All NHS trusts and foundation trusts were told to undertake local risk assessments to identify any staff groups or services that may be vulnerable if there is a shortfall of EU nationals. Please confirm if you have carried out such assessments, and if you have please send the assessments.

Report available upon request.

Please Note- In accordance with the Data Protection Act 2018 our Trust is unable to release all of the information that is contained within this document. The Clatterbridge Cancer Centre NHS Foundation Trust is a relatively small Trust and by providing this level of detail where the number of staff is less than or equal to five increases any 'potential' risk of this data becoming identifiable information and thereby contravening one or more of the Data Protection Principles by releasing it into the public domain. Confidentiality is expected in such matters. This information is therefore exempt under Section 40: Personal Information, of the Freedom of Information Act 2000.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Appendix 1

RISK ASSESSMENT FORM

Dep't: Trust-wide	Assessment date: 28 th Jan 2019
Lead Assessor/s: Helen Poulter-Clark	Who/What is at risk: Continued safe availability of medical care (assessed against the 7 areas)

RISK INFORMATION

Summary of risk (brief description to populate the Trust Risk Register):

Potential for a 'no deal' Brexit to cause disruption to supply chain and availability medicines & vaccines, medical devices spares for emergency repair and consumables for continued operation, blood and other products of human origin, non-clinical consumables goods & services, workforce and then Research & clinical trials

Description of risk (background information / detail to give risk context):

A potential 'no deal' Brexit creates a period of uncertainty for supply chain business & workforce therefore it is crucial for CCC, to consider the implications of Brexit on our ability to continue excellent patient care.

Existent control measures: (i.e. what is currently in place to reduce the risks)

Contingency stock measures are controlled through WUTH Procurement and the Procurement Board ensuring appropriate NHSSC measures are in place.

NHSE contract monitoring return-have been able to make DH aware of some additional contract.

Payment waiver for workforce.

Continued dialog & communication with suppliers.

Medicines and consumables stock levels in line with other trusts. DH direct communication with drug companies & suppliers.

Continued availability of equipment and consumables procured directly will be assured through stock piling over and above current demand whilst as a contingency providing forecast demand to suppliers to ensure they plan for expected call offs.

Informally suppliers are advising the Trust they are making arrangements to facilitate continued movement of medical devices and consumables from within Europe to potential, additional, warehouse facilities located in the UK. The Trust has contacted their suppliers of equipment to receive their contingency plan as an assurance they will be able to maintain business beyond March 2019.

Risk Scoring- see risk matrix attached

Impact score =	4	Risk Score (impact x likelihood)	16
Likelihood score =	4		
Impact descriptor used (e.g. finance, radiation etc) =	Service / Business Interruption		