



**The Clatterbridge  
Cancer Centre**  
NHS Foundation Trust

Clatterbridge Road  
Bebington  
Wirral  
CH63 4JY

Tel: 0151 556 5000  
Web: [www.clatterbridgecc.nhs.uk](http://www.clatterbridgecc.nhs.uk)

Date: 22 January 2019

**Re: Freedom of Information Request**  
**Ref: 265- 2018**

Thank you for your email dated 21<sup>st</sup> December 2018 requesting information with regards to printing and forms management services procured.

The information that you require is as follows:

**Can you please inform me of the current supplier of your printing service, both stocked and ad-hoc items?**

**We do not have a current supplier for printing services. Any printing service required would be on an ad-hoc basis only and would be managed by a large number of individual budget holders throughout the Trust. Therefore, this information is not held centrally as any requirement for these services would be entered onto our financial system under the banner of stationary. Due to this, our finance systems will not analyse to this level of detail, as they will record all stationary that has been purchased throughout the Trust.**

**Can you please inform if a formal contract is in place and if so of the current contract start and end dates, including any extension periods?**

**None**

**Can you please inform me of the annual contract value of both stocked and ad-hoc items?**

**N/A**

**Can you please inform me if the current contract is through a purchasing group, or independently managed? And if through a purchasing group, which one?**

**N/A**

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

**In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:**

**<https://www.surveymonkey.co.uk/r/H39RFMM>**