



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 3rd May 2018

Re: Freedom of Information Request
Ref: 77- 2018

Thank you for your email dated 16th April 2018 requesting information regarding board portals.

The information that you require is as follows:

- 1) Does your Board / Corporate Secretary use a board portal / software supplier for paperless board meetings?

Yes

- 2) If yes to the above can you please tell me the name of the supplier, contract expiry and contract review date?

Diligent (previously ICSA), renewal due September 2018

- 3) If yes can you also please tell me how many users there are and the spend on this software in the last 12 months?

15 users - £10,500

- 4) Can you also provide me with contact details for your Board/Corporate secretary (full name, job title, contact number and direct email address)?

**Andrea Leather, Head of Corporate Governance,
andrea.leather@nhs.net Tel: 0151 556 5331**

- 5) If the person responsible for the contact differs from this individual please can you also supply their full contact details?

N/A

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>