

Date: 20th December 2017

Re: Freedom of Information Request
Ref: 216- 2017

Thank you for your email dated 5th December 2017 requesting various information with regards to hardware and software.

The information that you require is as follows:

- **How many employees do you currently have?**

1207

- **How many scanners (not multifunctional devices) do you currently have to scan paper based documents?**

2

- **Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)?**

Kodak Model 9125DC Serial Number 47445684

Bowes Bell and Howell Model 91250C Serial Number K47445036

- **Who supplies these scanners?**

Kainos

- **Do you have a contract for these scanners?**

Yes with Kodak

- **If so, when does this expire?**

September 2019

- **What Document Management system(s) do you use?**

Meridio

- **What Electronic Patient Record (EPR)/Electronic Healthcare Record (EHR) do you currently use?**

Evolve

- **What is the name, job title, and email address of the person responsible for your scanner fleet?**

Sue Eagle Head of Administrative Services-

sueeagle@nhs.net

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>