



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date 26th September 2017

Re: Freedom of Information Request
Ref: 158-2017

Thank you for your email dated 5th September 2017 requesting information on losses and special payments.

The information that you require is as follows:

1. Losses and special payments

Please provide a copy of your losses and special payments register or database for the year 2016-17. I would expect this information to include, but not necessarily be limited to:

- a) **Category of loss or special payment (e.g. bad debt, fruitless payment, compensation payment made under legal obligation) as defined in relevant losses and special payments policy or procedure documents.**
- b) **A summary of the loss**
- c) **Amount paid out in £ Sterling (or other currency)**
- d) **Debtor name (where that debtor is a company or disclosure of a person's name is permitted by the data protection provisions of s.40)**

[Please see Appendix 1 for our response](#)

2. Bad debts

a) Please state how much bad debt was written off in the year 2016-17.

£932 was written off to bad debts in 2016-17

b) If, and only if, you hold the information in an easily retrievable format, i.e. not in individual case files, please state how much of this bad debt was non-NHS and/or private patient debt write offs and/or overseas visitors related.

All of the debts written off were NON NHS and none related to overseas visitors.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Appendix 1

The Clatterbridge Cancer Centre NHS Foundation Trust
Losses and Special Payment Register for the Period 01st April 2016 to 31st March 2017

Case No	Date of Notification	Value (£)	DOH Cat	Brief Description of Loss or Payment	Action Taken	Trust or DOH Ref
251	On-Going	2,500.57	7c	Legal obligation -special payment to NHS Business Services Authority in relation to an injury to ex-employee	Injury benefit payment made to NHS Business Services Authority relating to 1 st April 2016 – 31 st March 2017	251
254	11.10.16	870.00	1c	During an audit of stadiometer and weighing scales it has been noted 2 of the devices are missing their electronic record screens.	Department leads to advise on locations of all devices. Issue reported to Service Manager Integrated Care and Local Security Specialist)	254
255	19.09.16	7,907.46	4c	The tiny tag data for the weekend shows the fridge dropped to a temperature of minus 2.9 and was out of range for a period of 20 hours. The returns fridge held drug stock to the value of £7,906.46.	Stock disposed of as unable to reuse. Labcold contacted to service fridge and replace PSU board. Monitored for 48 hours before fridge brought back into use again.	255
256	01.03.2017	5,748.00	1c	When screening a prescription for Pertuzumab it was noticed that it was not registered on blue teq. Cancer Drugs Fund has refused to pay.	Process changed to ensure all high cost drugs are checked on each cycle on blue teq.	256
257	02.03.2017	2,996.00	1c	Cancer Drugs Fund report produced and invoice raised to NHS England for April 2016. Re-run of report identified an additional charge which cannot be charged due to timeliness of data.	Raising awareness to pharmacy staff to ensure data is entered correctly in Meditech at source.	257
258	31.03.2017	931.54	3c	Various small debts written off.	Credit notes raised to cancel invoices	258
Total		20,953.57				

Key:-

1C = Losses of cash due to other causes

3C = Bad debts and claims abandoned

4C = Damage to buildings, property etc.

7C = Special payments: e.g. personal injury