

## BOARD OF DIRECTORS MEETING PART ONE

Wednesday 6<sup>th</sup> September 2017  
1.00pm, JKD Conference Room, The Clatterbridge Cancer Centre,  
Clatterbridge Health Park, Wirral CH63 4JY

### AGENDA

13:00	5 min	P1/179/17	Patient Story	HP	Presentation
13:05	20 min	P1/180/17	Tell the Board <ul style="list-style-type: none"> <li>Clinical Trials – Annemieke Van De Pauw</li> </ul>		
13:25	5 min	P1/181/17	Apologies: Yvonne Bottomley, Andrea Leather	WW	Verbal
		P1/182/17	Minutes of Previous Meeting: 5th July 2017	WW	Paper
		P1/183/17	Matters Arising	WW	Paper
		P1/184/17	Declaration of Board Members' and other attendees interests concerning agenda items	WW	Verbal
13:30	5 min	P1/185/17	Chair's Report and notification of any urgent matters for consideration	WW	Verbal
13:45	15 min	P1/186/17	Chief Executive's Report	AC	Paper
			<b>Improving quality</b>		
14:00	10 min	P1/187/17	Integrated Performance Report	YB	Paper
14:10	5 min	P1/188/17	Mortality Review Policy	HP	Paper
			<b>Maintaining financial sustainability</b>		
14:15	5 min	P1/189/17	Finance Report Month 4	YB	Paper
			<b>Transforming how cancer care is provided across the Network</b>		
			No items to report		
			<b>Continuous improvement and innovation</b>		
14:20	15 min	P1/190/17	Medical Director quarterly <ul style="list-style-type: none"> <li>Revalidation Statement of Compliance</li> </ul>	PK	Paper
			<b>Generating Intelligence – Subsidiary and Joint Venture Companies</b>		
			No items to report		

Governance and Assurance					
14:35	20 min	P1/191/17	Governance Review <ul style="list-style-type: none"> <li>• Approve revised Board &amp; Committee structure</li> <li>• Approve revised ToR's</li> <li>• Approve Cycles of Business</li> <li>• Approve Meeting Schedule</li> </ul>	AC	Paper
14:55	10 min	P1/192/17	Non Executive Director Skills Review	AC/PE	Paper
15:00	5 min	P1/193/17	Partnership Working Update	HB/RE	Verbal
15:05	5 min	P1/194/17	Liaison with Governors <ul style="list-style-type: none"> <li>• Governor Elections</li> </ul>	SS	Verbal
15:10	5 min	P1/195/17	EPRR Assurance	HP	Paper
15:15	5 min	P1/196/17	Annual Members Meeting Agenda - Thursday 28th September 2017	WW	Verbal
15:20	10 min	P1/197/17	Declaration of Interests <ul style="list-style-type: none"> <li>• Debbie Francis</li> <li>• Yvonne Bottomley (update)</li> </ul>	AC	Paper
		P1/198/17	Use of Trust Seal <ul style="list-style-type: none"> <li>• PropCare               <ul style="list-style-type: none"> <li>○ Project agreement</li> <li>○ Facility Agreement</li> <li>○ Debenture</li> <li>○ Funders' Direct Agreement</li> <li>○ Laing O'Rourke Construction limited guarantee to the Trust</li> <li>○ Parent Company Guarantee</li> </ul> </li> <li>• Haemato-oncology               <ul style="list-style-type: none"> <li>○ Service Transfer Agreement (including lease)</li> </ul> </li> </ul>	AC	Verbal
		P1/199/17	Communications	AT	Verbal
		P1/200/17	Board Meeting (including quality content)	WW	Verbal
		P1/201/17	Any Other Business	WW	Verbal
		P1/202/17	Date of Next Meeting:		