BOARD ACTION SHEET PART 1
From meeting held: 9th June 2017

INCOMPLETE ACTIONS

Item No.	Date of Meeting	Item	Action(s)	Action by	Date to complete by	Date Completed / update
129/17	09/06/2017	Risk	Populate risk 786 - lack of speech and language service with any relevant actions/ options	HP	July '17	**Complete** - see agenda item P1/167/17
117/17	09/06/2017	Chief Executive's Report	Update regarding timeframe to move from a shared environment and creating offline storage to be presented to Audit Committee	YB	July '17	**Complete -** on agenda for meeting 26.7.17
089/17	03/05/2017	Board Committee Terms of Reference	Proposal for Committee and sub Committee structure to be discussed at a future meeting	AL	Sept '17	Work in progress
088/17	03/05/2017	Board Assurance Framework 2017/18	Review Strategic priority 3 overall risk rating of 10, could the funding of the new build impact Trust financial sustainability	YB	July '17	**Completed** - see agenda item P1/166/17
082/17	03/05/2017	CIP 2017/18 - 2018/19	Schemes identified as high risk to be fully scoped and further report to be provided to Board following discussion at Finance & Business Development	YB	July '17	Work in progress
080/17	03/05/2017	Integrated Performance Report	Report on agency spend including impact of IR35 guidance to be presented to Finance & Business Development Committee	HB	July '17	**Complete** - on agenda for meeting 28.7.17
082/17	03/05/2017	Patient Story	Review the script for staff and communications for patients and public regarding services to be provided at Wirral and Liverpool	AT	July '17	Work in progress
066/17	05/04/2017	Partnership Working Update	Arrange staff communications to clarify decisions relating to transformation	BS/AT	June '17	Work in progress
063/17	05/04/2017	Workforce & OD Quarterly Report	Revised workforce plan to be presented to the Board in the Autumn	HB	Oct' '17	Work in progress
063/17	05/04/2017	Workforce & OD Quarterly Report	Include Workforce Race Equality Standard (WRES) data and national recruitment scene within the quarterly report	HB	July '17	Work in progress
042/17	01/03/2017	TCC Integrated Performance Report	Clinical model including workforce assumptions report to future meeting	BS/HB	Oct '17 June '17	Work in progress At the Clinical Model Development session in May it was agreed to revise the timeframe
043/17	01/03/2017	F&BD Committee Report	CPL market opportunities to be considered within Part 2 agenda prior to The Mater CEO visiting - schedule aligned to Quarterly Report	YB	TBC	Work in progress

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044/17	01/03/2017	**Partnership Working Update**	Future report to include update on tackling bullying and harassment.	**HB/RE**	**June '17**	Work in progress
012/17	01/02/2017	**Chief Executive's Report**	Invite members of the Academic Research team to a future Board Development session.	**PK/AL**	**July '17** **May '17**	Work in progress - Board Development schedule being reviewed
			Cancer Alliance progress report to be included in the Board Development programme	**AL**	**July '17** **May '17**	Work in progress - Board Development schedule being reviewed
246/16	07/12/2016	**Declaration of Consultant's Interests**	Defer report to 2017 when guidelines are published.	**AL**	**Sept '17** **March '17**	Managing Conflicts of Interest guidance issued 7/2/17 - guidance comes in to force 1st June 2017. Review of Trust policy underway
183/16	05/10/2016	**Tell the Board**	Bring a paper to a future Board meeting outlining the type of education that is provided across the Trust and how this is being co-ordinated by the *Workforce and Organisational Development Directorate. Amend completed date to Feb '17*	**HB**	**Sept '17** **April** **Feb '17**	Autumn 2017 in line with Trust Strategy