



**The Clatterbridge  
Cancer Centre**  
NHS Foundation Trust

Clatterbridge Road  
Bebington  
Wirral  
CH63 4JY

Tel: 0151 556 5000  
Web: [www.clatterbridgecc.nhs.uk](http://www.clatterbridgecc.nhs.uk)

Date: 16 August 2022

**Re: Freedom of Information Request**  
**Ref: 239-2022**

Thank you for your email dated the 11<sup>th</sup> July 2022, requesting information in relation to Committee Meeting Minutes.

The information you require is as follows:

**Could you please provide the latest meeting minutes for;**

- 1) **Patient Engagement and Inclusion Group,**  
**Redacted minutes attached**
- 2) **Medicines Safety Action Group,**  
**See 3) below**
- 3) **Medicines Safety Team,**  
**Redacted minutes for our Medicines Safety Advisory Group**
- 4) **Patient Safety Committee,**  
**Redacted minutes attached**
- 5) **Digital Meds Optimisation Group at Clatterbridge Cancer Centre NHS Foundation Trust?**  
**We do not currently have a Digital Medicines Optimisation Group, however are in the process of re-establishing a Digital Medicines / Pharmacy Group to focus on system optimisation and requirements setting for the future.**

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

**In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:**

<https://forms.office.com/r/eLzHXi49Ea>



Kind Regards,

The Information Governance Team  
Contact Email: [ccf-tr.foi@nhs.net](mailto:ccf-tr.foi@nhs.net)