



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 29 June 2022

Re: Freedom of Information Request
Ref: 200-2022

Thank you for your email dated the 16/06/2022, requesting information in relation to health and safety training.

The information you require is as follows:

I was wondering if you could give me the email address and/or pass this on to the person(s) who deal with training for all non-medical staff. We are a school which has linked with a health and safety company to deliver online training at a competitive price.

We currently deliver the following;

- **COSHH**
- **Fire marshal**
- **Risk assessment**
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COSHH training – Derry Sinclair

Fire marshal training – Andy Wilkinson and John Tierney

Risk assessment training – Nicola Brown

Under section 40 of the Freedom of Information Act, we are unable to provide email addresses for these staff members as they would constitute personal information, for staff working at this level.

Training for non-medical staff is provided through a combination of:

- **ESR modules for the majority of our training**
- **In-house training provided by staff with expertise in a field**
- **Purchased on an ad-hoc basis**

For any communication in regards to training, our Learning and Development Team can be contacted on ccf-tr.landd@nhs.net

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Kind Regards,

The Information Governance Team
Contact Email: ccf-tr.foi@nhs.net