



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 10th June 2022

Dear Annice Kisberg

Re: Freedom of Information Request 163-2022

Thank you for your email dated the 15 May 2022, requesting information in relation to UTC Off-framework usage.

The information that you require is as follows:

Can you please provide me with the below information?

1.(a) Who is the head of procurement and is responsible for approving Nursing agency usage?

- **The Clatterbridge Cancer Centre does not have a procurement department on site. We use a shared service – Health Procurement Liverpool based at The Walton Centre NHS Trust.**
- **Nursing Agency usage is approved through the Establishment Control Committee which meets Bi weekly and has a number of Trust Executives that approve or reject usage. Requests are put forward by the Divisional Managers.**

(b) Secondly, who is the temporary / flexible staffing lead responsible for the management of this service?

- **Kate Gillon, Head of Workforce Transformation**

2. Please can you provide the contact number and email address in relation to both question 1 (a) and (b)

- **1(a) Health Procurement Liverpool is 0151 556 3074**
- **1 (b) Kate.gillon@nhs.net – 0151 556 5542**

3. Have you used Off-framework nursing agency staff in the last 4 months?

- **No**

4. How much was your Off-Framework agency spend across each service between January 2022 – April 2022 (a) Urgent treatment centre (b) Urgent care centre (c) Emergency department

- N/A

5. How much was your Off-Framework agency spend for each of the following staff groups between January 2022 – April 2022 (a) ENP (b) ANP (c) Doctors

- N/A

6. Following the same breakdown of staff groups in Question 3, how many Off-framework shifts have been unfilled between January 2022 – April 2022?

- N/A

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY.

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Kind regards

Margaret Moore
Information Governance Administrator
Contact Email: ccf-tr.foi@nhs.net