



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 14 February 2022

Re: Freedom of Information Request

Ref: 27-2022

Thank you for your email dated the 2/2/2022, requesting information in relation to medical devices.

The information that you require is as follows:

1. Could you please provide a copy of the Trusts/entity "New Medical Device policy?"

Please see the Medical Device Policy attached

2. Could you please provide a copy of the Trusts/entity "Medical Devices and Procurement Review Group policy?"

This is covered by the policy provided in response to Q1 and detailed in the MEME Group ToR also attached

3. Could you please provide a copy of the Trusts/entity "Business case template for new medical devices or technology" for new medical/diagnostic device approval?

Please see the Business Case template attached

4. Could you please provide a list of all approved medical devices in your Trusts/entity? Excel format, word or PDF is fine.

Current Medical Device Inventory, as at 8th February 2022, attached which covers minor electrical medical equipment approved for use across all our sites & Hubs

5. Could you please provide a copy of the policy which supports "medical devices on trial requirements".

Covered by the policy at Q1 and presented to the Minor Electrical Medical Equipment Group with the attached form, the trial of equipment is covered by an assessment form which is attached

6. Could you please provide the policy for including a new pathology test within the Trusts/entity?

There is a Service Level Agreement (SLA) with Liverpool University Hospitals NHS Foundation Trust (NHSFT) to provide pathology services to our Trust, hence this information is not held.

7. Could you please provide the policy for the "New medical Product Selection Group"

Covered by the policy at Q1 and submitted for discussion and potential approval at Minor Electrical Medical Equipment Group

8. Could you please confirm how often new medical device review meetings take place?

Request for new equipment are submitted in the form of a business case to Minor Electrical Medical Equipment (MEME) Group for approval before

submission to Capital investment Group and Finance Committee on a monthly basis.

9. Could you please provide me the name of the staff member responsible for finances of new medical devices and their email address.

Anthony Marsland; Medical Devices & Commodities Manager;
Anthony.Marsland@nhs.net

10. Could you please provide me the name of the staff member responsible for procurement of new medical devices and their email address.

As Q9 above

11. Lastly, could you please supply a copy of the last 3 'New Medical Device meeting' minutes and also the location of where they are published on your website?

Minutes are in the form of a rolling Action Log, attached for September, October and November 2021 – no meeting December due to bank holidays and January's meeting was cancelled due to Covid status

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Kind Regards,

Margaret Moore

Information Governance Administrator
Contact Email: ccf-tr.foi@nhs.net