

Clatterbridge Road Bebington Wirral CH63 4JY

Tel: 0151 556 5000 Web: www.clatterbridgecc.nhs.uk

Date: 15th November 2021

Re: Freedom of Information Request 316-2021

Thank you for your email dated the 22nd October 2021, requesting information in relation to chemo units Staffing

The information that you require is as follows:

Please see below an FOI request regarding chemotherapy units staffing. Please can you send on to the relevant team for response? Thank you.

<u>Please note the questionnaire refers only to day patient chemotherapy units treating</u> <u>ADULTS with cancer. Please exclude answers for any units only treating children or noncancer conditions.</u>

1) Does your trust host one or more day patient chemotherapy unit (s)?

Yes

If *No*, please return the questionnaire at this stage – no further questions need to be answered.

If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?

- i) Number of day patient chemotherapy units = 6 units
- ii) Number of different hospital sites within the trust that provide day patient chemotherapy = 5

For each separate chemotherapy unit (service), please answer the following questions about the CURRENT situation at your Trust (please copy the template in order to respond for each unit separately):

2. For <u>each</u> chemotherapy unit please indicate the following:

Question		esponse	
Question	Clatterbridge Cancer Centre –		Contro -
	Liverpool (Solid Tumour)		
a) Is it a static or mobile unit? <i>(delete as</i>	Enterpoo	Static	nourj
appropriate)			
b) How many treatment chairs are there in the unit? (insert number)	30 chairs		
c) What are the opening hours of the unit for	Day of	Opening	Closing
patients (insert NA if not applicable)?	week	time	time
	Mon	8	6
	Tue	8	6
	Wed	8	6
	Thur	8	6
	Fri	8	6
	Sat	N/A	N/A
	Sun	N/A	N/A
	Comments	Open Bar	
	about	Holidays	
	variabilities	with the e	-
	(e.g. bank	of Christn	-
	holidays)	Boxing Da	
		Good Fric	lay
d) How many registered nurses are rostered to be	Day of week	All Day	Other
on duty each day? (insert target number of staff			shift
per shift- fill in as appropriate for unit's shift pattern)	Mon	13	
pattern)	Tue	14	
	Wed	13	
	Thur	13	
	Fri	14	
	Sat	N/A	
	Sun	N/A	
	Comments		
	about		
	variabilities		
	(e.g. bank		
	holidays) or shifts		
	** Numbers va		ia ta
	number of wo		
	Average num		
e) How many Clinical Support Workers are	Day of	All	Other
rostered to be on duty each day? (insert target	week	Day	shifts
number of staff- fill in as appropriate for unit's	Mon	4	511113
shift pattern)	Tue	4	+
	Wed	4	+
	Thur	4	+
	<i>Fri</i>	4	
	Sat	4 N/A	
	Sun	N/A	
	Comments		
	about variabilities		
	(e.g. bank	,	
	holidays)		
	I Inonuays)		

	or shifts
 f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021? 	2633

3. For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (please exclude any vacant positions from the number of WTE but include the number in vacancies column)?

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	18	3
	6	6	0
	7	1	0
	8a – 8d	2	0
	Nurse consultant	0	0
	Other		
Registered nursing associate	4	0	0
Clinical support staff	2	0	0
	3	8	0
	4	0	0
	Other		

Question		esponse	Construc
	Clatterbridg		
	Liverpool (H		
 a) Is it a static or mobile unit? (delete as appropriate) 	Mobile and Static		
 b) How many treatment chairs are there in the unit? (insert number) 	21 chairs		
c) What are the opening hours of the unit for	Day of	Opening	Closing
patients (insert NA if not applicable)?	week	time	time
	Mon	8	6
	Tue	8	7
	Wed	8	6
	Thur	8	7
	Fri	8	6
	Sat	9	5
	Sun	N/A	N/A
	Comments		
	about		
	variabilities		
	(e.g. bank		
	holidays)		
d) How many registered nurses are rostered to be	Day of week	All	
on duty each day? (insert target number of staff		Day	
per shift- fill in as appropriate for unit's shift	Mon	6	
pattern)	Tue	7	
	Wed	6	
	Thur	7	

	Fri Sat Sun Comments about variabilities (e.g. bank holidays) or shifts	6 2 N/A		
e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	Day of week Mon Tue Wed Thur Fri Sat Sun Comments about variabilities (e.g. bank holidays) or shifts	All Day 3 3 3 3 3 3 1 N/A	Other shift	
 f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021? 		779		

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	8.5	0
	6	3	0
	7	1.2	0
	8a – 8d	0	0
	Nurse consultant	0	0
	Other		
Registered nursing associate	4	0	0
Clinical support staff	2	0	0
	3	5	1
	4	0	0
	Other		

Question	Response Clatterbridge Cancer Centre – Wirral		_
 a) Is it a static or mobile unit? (delete as appropriate) 	Static		
 b) How many treatment chairs are there in the unit? (insert number) 	26 chairs		
c) What are the opening hours of the unit for	Day of Opening Closin		ing

patients (insert NA if not applicable)?	week	time	time
	Mon	8	6
	Tue	8	6
	Wed	8	6
	Thur	8	6
	Fri	8	6
		-	-
	Sat	N/A	N/A
	Sun	N/A	N/A
	Comments	Open E	
	about		/s – All day
	variabilities		e exception
	(e.g. bank		stmas day,
	holidays)	-	Day and
		Good F	
d) How many registered nurses are rostered to be	Day of week		Other
on duty each day? (insert target number of staff		Day	shift
per shift- fill in as appropriate for unit's shift	Mon	9	
pattern)	Tue	10	
	Wed	9	
	Thur	9	
	Fri	10	
	Sat	N/A	
	Sun	N/A	
	Comments		II
	about		
	variabilities		
	(e.g. bank		
	holidays) or		
	shifts		
	** Numbers va	ary daily	due to
	number of wo		
	open. Averag	je numb	er above.
e) How many Clinical Support Workers are	Day of	All Da	ay Other
rostered to be on duty each day? (insert target	week		shift
number of staff- fill in as appropriate for unit's	Mon	6	
shift pattern)	Tue	5	
	Wed	5	
	Thur	5	
	Fri	5	
	Sat	N/A	
	Sun	N/A	
	Comments	IN/A	
	about		
	variabilities		
	(e.g. bank	,	
	holidays) o	r	
	shifts	'	
	** Numbers v	 /arv dail	v due to
	number of w		
f) How many nation to have received SACT			
 f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 		1862	
month period to 31 st August 2021?		1002	
	1 · · · · · · · · · · · · · · · · · · ·		

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	13	0
	6	8	0
	7	2	0
	8a – 8d	0	0
	Nurse consultant	0	0
	Other		
Registered nursing associate	4	0	0
Clinical support staff	2	0	0
	3	10	1
	4	0	0
	Other		

Question	Response Clatterbridge Cancer Centre – Aintree		
 a) Is it a static or mobile unit? (delete as appropriate) 		Static	
b) How many treatment chairs are there in the unit? (insert number)		20 chair	'S
c) What are the opening hours of the unit for patients (insert NA if not applicable)?	Day of week	Opening time	g Closing time
	Mon Tue	8	6
	Wed	8	6
	Thur Fri	8 N/A	6 N/A
	Sat Sun	N/A N/A	N/A N/A
	Comments about variabilities (e.g. bank holidays)	Open Ba Holidays	ank s – 8-6 with eption of as day, Day and
 d) How many registered nurses are rostered to be on duty each day? (insert target number 	Day of week	All Day	Other shift
of staff per shift- fill in as appropriate for unit's shift pattern)	Mon Tue	5 7	
	Wed Thur	8	
	Fri	2	
	Sat Sun	N/A N/A	
	Comments about variabilities (e.g. bank holidays) or shifts ** Number var		due to number

			of work stream	is open	
 e) How many Clinical Support Workers are rostered to be on duty each day? (insert 			Day of week	All Day	Other shift
target number o	of staff- fill in as appropria	ate	Mon	4	
for unit's shift p	pattern)		Tue	4	
			Wed	4	
		Thur	4		
			Fri	2	
			Sat	N/A	
			Sun	N/A	
			Comments		
			about		
			variabilities		
			(e.g. bank		
			holidays) or		
			shifts	ning deilerde	. 10
			** Number va number of wo		
f) How many patie	ents have received SACT			IN SUCAILS	open
	ents nave received SACT				
(chemotherapy	and biological therapy) ir eriod to 31 st August 2021			1057	
(chemotherapy the 12 month pe	and biological therapy) ir eriod to 31 st August 20211	?	mber of WTF		ies
(chemotherapy	and biological therapy) ir	? Nu	mber of WTE	Vacanc	
(chemotherapy the 12 month pe	and biological therapy) ir eriod to 31 st August 20211	? Nu	sert number	Vacanc (insert nu	mber
(chemotherapy the 12 month pe	and biological therapy) ir eriod to 31 st August 20211	? Nu		Vacanc	mber
(chemotherapy the 12 month pe Staff type	and biological therapy) ir eriod to 31 st August 20213 Band	? Nu	nsert number below)	Vacanc (insert nu below	mber
(chemotherapy the 12 month pe Staff type	and biological therapy) ir eriod to 31 st August 20213 Band 5	? Nu	osert number below) 11	Vacanc (insert nu below 2	mber
(chemotherapy the 12 month pe Staff type	and biological therapy) ir eriod to 31 st August 2021 Band 5 6	? Nu	nsert number below) 11 7	Vacanc (insert nu below 2 1	mber
(chemotherapy the 12 month pe Staff type	and biological therapy) ir priod to 31 st August 2021 Band 5 6 7	? Nu	osert number below) 11 7 1	Vacanc (insert nu below 2 1 0	mber
(chemotherapy the 12 month pe Staff type Registered nursing	and biological therapy) ir priod to 31 st August 20213 Band 5 6 7 8a – 8d Nurse consultant Other	? Nu	osert number below) 11 7 1 1 1 0	Vacanc (insert nu below 2 1 0 0 0	mber
(chemotherapy the 12 month pe Staff type	and biological therapy) ir priod to 31 st August 2021 Band 5 6 7 8a – 8d Nurse consultant	? Nu	osert number below) 11 7 1 1 1	Vacanc (insert nu below 2 1 0 0	mber
(chemotherapy the 12 month pe Staff type Registered nursing Registered nursing	and biological therapy) ir priod to 31 st August 20213 Band 5 6 7 8a – 8d Nurse consultant Other	? Nu	osert number below) 11 7 1 1 1 0	Vacanc (insert nu below 2 1 0 0 0	mber
(chemotherapy the 12 month pe Staff type Registered nursing Registered nursing associate	and biological therapy) in period to 31 st August 2021 Band 5 6 7 8a – 8d Nurse consultant Other 4 2 3	? Nu	osert number below) 11 7 1 1 0 0	Vacance (insert nu below 2 1 0 0 0	mber
(chemotherapy the 12 month pe Staff type Registered nursing Registered nursing associate	and biological therapy) in period to 31 st August 20213 Band 5 6 7 8a – 8d Nurse consultant Other 4 2	? Nu	osert number below) 11 7 1 1 1 0 0 0	Vacanc (insert nu below 2 1 0 0 0 0	mber

Question	Response - Southport/Ormskirk		
 a) Is it a static or mobile unit? (delete as appropriate) 	Static		
 b) How many treatment chairs are there in the unit? (insert number) 	8 chairs		
c) What are the opening hours of the unit for patients (insert NA if not applicable)?			Closing time
	Mon	8	4:30
	Tue	8	4:30
	Wed	N/A	N/A
	Thur	N/A	N/A
	Fri	N/A	N/A
	Sat	N/A	N/A
	Sun	N/A	N/A

			Comments about variabilities (e.g. bank holidays)	clini by th	c a ne	aff in this are provided Aintree ent hub
d)	How many registered nurses are rostered to be		Day of week	All		Other
	on duty each day? (insert target number of staff per shift- fill in as appropriate for unit's shift		Mon	D a	y	shift
	pattern)	┢┝	Tue	2		
		╞	Wed		4	
		╟┝	Thur	N//		
			Fri	N//	4	
			Sat	N//	4	
			Sun	N//	4	
			Comments			
			about			
			variabilities			
			(e.g. bank			
			holidays) or shifts			
			* Bank Holida	IVS -	no	rmal
			vorking hours			
e)	How many Clinical Support Workers are		Day of weel			Other
	rostered to be on duty each day? (insert target		-	Da	у	shift
	number of staff- fill in as appropriate for unit's		Mon	1		
	shift pattern)		Tue	1		
			Wed	N//	4	
			Thur	N//		
			Fri	N//		
			Sat	N//		
			Sun	N//	4	
			Comments			
			about variabilities			
			(e.g. bank			
			holidays) or			
			shifts			
f)	How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?			48		

*Please note, Staff for this clinic are included in the Aintree workforce numbers above.

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5		
	6		
	7		
	8a – 8d		
	Nurse consultant		
	Other		

Registered nursing associate	4	
Clinical support staff	2	
	3	
	4	
	Other	

Question	R	esponse Halton)
a) Is it a static or mobile unit? <i>(delete as appropriate)</i>	Static		
b) How many treatment chairs are there in the unit? (insert number)	16 chairs		
c) What are the opening hours of the unit for patients (insert NA if not applicable)?			g Closing time
	Mon	8	6
	Tue Wed	8 N/A	6 N/A
	Thur	8	6
	Fri Sat	8 N/A	6 N/A
	Sun	N/A	N/A
	Comments about		olidays working
	variabilities (e.g. bank holidays)	hours	0
 d) How many registered nurses are rostered to be on duty each day? (insert target number of staff 	Day of week	All Day	Other shift
per shift- fill in as appropriate for unit's shift pattern)	Mon	4	
patterny	Tue Wed	4 N/A	
	Thur	4	
	Fri	4	
	Sat Sun	N/A N/A	
	Comments about variabilities (e.g. bank holidays) or shifts	,	
e) How many Clinical Support Workers are rostered to be on duty each day? <i>(insert target</i>	Day of week	k All Day	Other shift
number of staff- fill in as appropriate for unit's shift pattern)	Mon	2	
	Tue Wed	2 N/A	
	Thur	2	
	Fri	2	
	Sat Sun	N/A N/A	
	Comments about variabilities		

	(e.g. bank holidays) or shifts
 f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021? 	627

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	6	0
	6	1	0
	7	1	0
	8a – 8d	0	0
	Nurse consultant	0	0
	Other		
Registered nursing associate	4	0	
Clinical support staff	2	2	0
	3	1	1
	4	0	0
	Other		

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY.

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

https://www.surveymonkey.co.uk/r/H39RFMM

Kind regards

Margaret Moore Information Governance Administrator Contact Email: <u>ccf-tr.foi@nhs.net</u>