



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 1 June 2021

Re: Freedom of Information Request
Ref: 150-2021

Thank you for your email dated the 27th May, requesting information in relation to Freedom of Information requests.

The information that you require is as follows:

- 1) Of the FOI requests that are currently outstanding, what percentage of them are outside the 20 working day time limit**

None of the Trust's currently outstanding Freedom of Information Requests are outside of the 20 working day time limit

For clarity, we are not asking for the exact number of request, but only the percentage number

- 2) If the outstanding requests over 20 working days are perceived to be related to the impact of COVID-19, can we have a copy of the remedial action plan for how you will be dealing with these (there should be one developed in line with ICO guidance)**

Not Applicable, see answer to Question 1

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.