



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 30 April 2021

Re: Freedom of Information Request
Ref: 93-2021

Thank you for your email dated the 7th April 2021, requesting information in relation to Electronic Document Management System.

The information that you require is as follows:

In January 2019, the Government announced its new [NHS Long Term Plan](#), and part of that plan requires all secondary healthcare providers to transition to digital records by 2023. We are now two years into the plan, and would like to establish where your Trust is within the process. We would be grateful if you could respond to the questions below.

1. **Have you already started digital conversion of your paper medical records?**

Yes, our Trust has already started digital conversion of our paper medical records.

If YES, which outsource provider do you use?

None, we do not use an outsource provider.

1. **a) Do you undertake any scanning in-house?**

Yes, we undertake scanning in-house.

2. **If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project? Please advise one of the following.**

- **Within 6 months**

- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

N/A – Please see above.

3. If you are planning a digital transformation project, how will you manage the procurement?

- **OJEU**
- **Framework**
- **Other (please advise which) – Our Trust would use OJEU and/or Frameworks**

3. a) If the answer is Framework, which framework will you use? Please advise one of the following.

- **LPP**
- **ESPO**
- **SBS**
- **H.T.E.**
- **NOE CPC**
- **Other (please advise which) - We use several frameworks dependent on the business need.**

4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:

- **Name – Sue Fox**
- **Job title – Head of Admin Services**
- **Contact details Sue.fox11@nhs.net 0151 556 5032**

5. Does the Trust have an EDMS (Electronic Document Management System)?

Yes, our Trust does have an EDMS.

If YES:

- Which system is in use? **Kainos Evolve**
- When does the contract expire? – **31/07/2021**

If NO, does the Trust have a plan to procure an EDMS? YES/NO – N/A

6. What are the timescales to procure an EDMS? Please advise one of the following.

- **Within 6 months**
- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

N/A- Please see above.

7. Which EPR (Electronic Patient Record) systems does the Trust use?
Our EPR system is Meditech.

8. Does the Trust have the ability to deliver “Virtual Clinics”?
Yes, our Trust does have the ability to deliver Virtual Clinics.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust’s Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be

addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>