



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
Web: www.clatterbridgecc.nhs.uk

Date: 26 February 2021

Re: Freedom of Information Request
Ref: 40-2021

Thank you for your email dated the 4th February 2021, requesting information in relation to IT Print and PC Supplier.

The information that you require is as follows:

We would be grateful if you could help in answering our request for information for the following questions; answering for A-F on questions 1-8.

- a) Photocopiers/MFDs (Multi-Functional Devise)**
- b) Printers**
- c) Print room / reprographic**
- d) Desktops**
- e) Laptops**
- f) Displays**

Q1. Please name all the IT resellers that you have contacts with and buy from.

Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.

Q3. What year and month is the next hardware refresh due?

Q4. Please name the number of devices deployed by the NHS?

Q5. In reply to question 4, which department/facility are those located?

Q6. Please name the brand and model of the devices mentioned and the spend for each product.

Q7. Details on how these were procured i.e. By Framework i.e. Procurement method ii. If Framework, please state which one.

Q8. Do you normally purchase equipment as services or as a capital?

Q9. What is your annual print/copy volume and spend?

Q10. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.

Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.

Please see Appendix 1.

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below:

<https://www.surveymonkey.co.uk/r/H39RFMM>

Appendix 1

	Q1. Please name all the IT resellers that you have contacts with and buy from.	Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.	Q3. What year and month is the next hardware refresh due?	Q4. Please name the number of devices deployed by the NHS?	Q5. In reply to question 4, which department/facility are those located?	Q6. Please name the brand and model of the devices mentioned and the spend for each product.	Q7. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.	Q8. Do you normally purchase equipment as services or as a capital?	Q9. What is your annual print/copy volume and spend?	Q10. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.	Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.
a) Photocopiers/MFDs (Multi-Functional Devise)	Ricoh	5 years End date 28/02/2023	We do not refresh photocopiers/MFDs as these are part of a fully managed service	100	Throughout the whole Trust	Ricoh - various models and are part of a managed service contract	LPP – Clinical and Digital Information Systems (CDIS), OJEU Ref 2016/5061-104740 LPP Ref LPP/2015/023 Lot 3.1a	Managed Service Contract	Copy = £71,937.45 Print = £4,730,435	James Crowther - Head of IT Operations Jamescrowther@nhs.net	James Crowther - Head of IT Operations Jamescrowther@nhs.net
b) Printers	Ricoh	5 years End date 28/02/2023	We do not refresh printers as these are part of a fully managed service	50	Throughout the whole Trust	Ricoh - various models and are part of a managed service contract	LPP – Clinical and Digital Information Systems (CDIS), OJEU Ref 2016/5061-104740 LPP Ref LPP/2015/023 Lot 3.1a	Managed Service Contract		James Crowther - Head of IT Operations Jamescrowther@nhs.net	James Crowther - Head of IT Operations Jamescrowther@nhs.net
c) Print room / reprographic	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
d) Desktops	CDW, CCSMedia, Insight, BIST	No contract in place - all purchased at different times as and when needed, usually with 3 years warranty	Hardware is refreshed as and when it is needed, there is therefore no specific Month/year that this would be completed	700	Throughout the whole Trust	Dell, Fujitsu The spend for desktops, laptops and displays in the last 12 months was approx £300k. *Please note – our Trust opened a new hospital in Liverpool in June 2020 and therefore this cost includes the additional spend that was required for the purchase of this hardware for our new hospital.	Trust SFI's Under 20k - standard purchase Over 20k and under 50k - 3 quotes Over 50k - Various frameworks utilised or full procurement	Outright Purchase via Capital/Revenue	N/A	James Crowther - Head of IT Operations Jamescrowther@nhs.net	James Crowther - Head of IT Operations Jamescrowther@nhs.net
e) Laptops	CDW, CCSMedia, Insight, BIST	No contract in place - all purchased at different times as and when needed, usually with 3 years warranty	Hardware is refreshes as and when needed, there is therefore no specific Month/year that this would be done	1000	Throughout the whole Trust	Dell, Toshiba The spend for desktops, laptops and displays in the last 12 months was approx £300k. *Please note – our Trust opened a new hospital in Liverpool in June 2020 and therefore this cost includes the additional spend that was required for the purchase of this hardware for our new hospital.	Trust SFI's Under 20k - standard purchase Over 50k - Various frameworks utilised or full procurement	Outright Purchase via Capital/Revenue	n/a	James Crowther - Head of IT Operations Jamescrowther@nhs.net	James Crowther - Head of IT Operations Jamescrowther@nhs.net
f) Displays	CDW, CCSMedia, Insight, BIST	No contract in place - all were purchased at different times as and when needed, usually with 3 years warranty	Hardware is refreshed as and when it is needed, there is therefore no specific Month/year that this would be completed	1336	Throughout the whole Trust	Dell, ASUS, BENNQ The spend for desktops, laptops and displays in the last 12 months was approx £300k. *Please note – our Trust opened a new hospital in Liverpool in June 2020 and therefore this cost includes the additional spend that was required for the purchase of this hardware for our new hospital.	Trust SFI's Under 20k - standard purchase Over 20k and under 50k - 3 quotes Over 50k - Various frameworks utilised or full procurement	Outright Purchase via Capital/Revenue	N/A	James Crowther - Head of IT Operations Jamescrowther@nhs.net	James Crowther - Head of IT Operations Jamescrowther@nhs.net