



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Tel: 0151 556 5000
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Date: 17 June 2020

Re: Freedom of Information Request
Ref: 114- 2020

Thank you for your email dated the 21st May 2020, requesting information relating to risk assessments for all Black Asian and Minority Ethnic (BAME) staff.

The information that you require is as follows:

I would appreciate a response as detailed as possible please.

"Simon Stevens and Amanda Pritchard wrote to all NHS trusts and CCG Chief Executives on the 29th of April to advise that employers, on a precautionary basis, should conduct risk assessments for staff at greater risk during the COVID-19 pandemic and to act accordingly".

Has your organisation completed risk assessments on all Black Asian and Minority Ethnic (BAME) staff?

Yes (unless shielding or on long term sickness absence)

AND

What precautions, if any, have you put in place to protect BAME staff once they've been risk assessed?"

All BAME staff (including those with underlying health conditions) have been able to work from home where possible otherwise adjustments have been made depending on the individual circumstances, these include the following examples:

- **Redeployed to non-patient facing/low risk roles**
- **Reassignment of duties**
- **Changed working patterns/hours of duty**
- **For clinical staff, telephone consultations have been arranged with patients instead of face to face appointments**
- **Provision of IT equipment to support home-working**
- **Provision of appropriate PPE**

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.