



**The Clatterbridge
Cancer Centre**
NHS Foundation Trust

Clatterbridge Road
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Date: 7 September 2020

Re: Freedom of Information Request
Ref: 184-2020

Thank you for your email dated the 14th August, requesting information in relation to losses and special payments 2019/20.

The information that you require is as follows:

In your financial accounts for the financial year 2019/20 do you have a section for “losses and special payments”?

1. If so how much money was accounted for in the 2019/2020 financial year as being "losses and special payments"? (Please note I am aware that the loss may have occurred many years earlier but I am interested in items which were accounted for in the last financial year, irrespective of when the loss took place.)

In the 2019/2020 financial year £2,669.00 was accounted for as being "losses and special payments".

2. Please detail the three largest single amounts within this total, giving a cost for each loss and a detailed description of the claim and the reason for the loss.

These costs were in relation to injury benefit payments which were made quarterly to NHS Business Services Authority totalling £2,669.00.

NOTE: Linking me to your annual accounts might be sufficient to answer question 1, but it would not answer question 2.

FAQ: What are "losses and special payments"?

In your annual accounts there should be a special section where allowance is made for “Losses and Special Payments”. These should consist of the

following

Categories of Loss:

- **Loss of cash – due to theft, fraud, arson, neglect of duty or gross careless, overpayment of salary, fees and allowances and other causes including accidents.**
- **Fruitless payments – a fruitless payment can't be avoided because the recipient is entitled to it, even though the public authority will get nothing in return. In assessing a fruitless payment, there will always be a degree of blame. For example, payment for travel tickets or accommodation that has been wrongly booked.**
- **Bad debts – an individual debtor is a case, not every single invoice.**
- **Damage to buildings, fittings, furniture and equipment – examples of losses under this category are: losses by fire (other than arson) and losses by weather damage, or accident beyond the control of any responsible person.**

Categories of Special Payment

- **Compensation payments made under legal obligation – clear liability under a Court Order or legally binding arbitration award. This includes compensation for injuries to persons, damage to property and unfair dismissal.**
- **Extra contractual payments to contractors – these are payments which are not legally due under the original contract but where there appears to be an obligation which the courts may uphold.**
- **Ex-gratia payments – these are payments the public authority is not obliged to make or for which there is no legal liability. Examples of ex-gratia payments are:**
 - o **Loss of personal effects, clinical negligence/personal injury, and settlement on termination of employment, extra statutory or extra regulatory payments and maladministration cases.**
 - o **Special Severance Payments – these are paid to employees, contractors and others outside of normal statutory or contractual requirements when leaving employment in public service whether they resign, are dismissed or reach an agreed termination of contract**

Should you require any further information please do not hesitate to contact me on the email address provided below.

Please remember to quote the reference number above in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for this to be investigated internally.

If you are dissatisfied with the information you have received, you have the right to ask for an internal review.

Both processes will be handled in accordance with our Trust's Freedom of Information Policy and the Freedom of Information Act 2000.

Internal investigation and internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Freedom of Information Review, The Clatterbridge Cancer Centre NHS Foundation Trust, Clatterbridge Road, Bebington, Wirral, CH63 4JY

If you are not satisfied with the outcome of the internal investigation/review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

In order for us to ensure customer satisfaction and to monitor compliance with the Freedom of Information Act 2000, we would be grateful if you could take a couple of minutes to complete a short feedback form via the link below: