



## Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	Quality Committee	Reporting to:	Trust Board
Date of the meeting:	25 March 2021	Parent Committee:	
Chair:	Terry Jones	Quorate (Y/N)	Y

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
Medicine Management Report		<p>The Committee received and welcomed the first reiteration of the Medicine Management Report illustrating data for total patient safety incidents and medication incidents.</p> <p>The Committee requested inclusion of the following;</p> <ul style="list-style-type: none"> <li>a) More detailed analysis of trends for total medication and patient safety incidents</li> <li>b) Analysis in relation to the increase in incidents in June/July</li> <li>c) Additional detail describing the adverse reaction incidents</li> <li>d) Analysis of incidents in the 'other' category.</li> </ul>	The Medicine Management Report to be a standard agenda item.	JMC	Ongoing
Integrated Governance Committee (IGC) Chair Report		The Committee were advised that an SBAR received at IGC highlighted incidents relating to Controlled Drugs.	Report of the findings of the deep dive into the CD incidents presented at the April Committee.	KK	April 2021

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
		The Committee requested a deep dive of all CD incidents to be carried out and reported back to the April Committee.			

	<b>ALERT</b> the Committee on areas of non-compliance or matters that need addressing urgently
	<b>ADVISE</b> the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	<b>ASSURE</b> the Committee on any areas of assurance that the Committee/Group has received